

Schedule of Establishment for the Year 2012-2013 Tehsil Municipal Administration Layyah

Sr. No.	Name of Offices	No. of Posts	Pay	Regular Allowances	Other Allowances	Total Allowances	Total (Pay+Allowances)
1	Personal Staff Tehsil Nazim	7	857988	618716	597810	1216526	2074514
2	Tehsil Council Secretariat	5	733752	449834	574977	1024811	1758563
3	General Department	18	3005424	1567432	1386944	2954376	5959800
4	Finance Department	20	3724200	1922058	1981646	3903704	7627904
5	Regulation Department	5	915408	592932	370785	963717	1879125
6	Planning & Coordination Department	2	499104	220325	220358	440683	939787
7	Infrastructure & Services Department	332	33459444	21824615	17013295	38837910	72297354
8	Defunct Department	46	7664724	2177871	563154	2741025	10405749
	Total	435		29373783	22708968	52082751	102942795

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Personal Staff Tehsil Nazim

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Private Secretary	1	16	6060	36360	800	6860	41160	77520
2	Stenographer	1	12	4355	26130	310	4665	27990	54120
3	Junior Clerk	1	7	11560	69360	320	11880	71280	140640
4	Driver	1	6	3895	23370	290	4185	25110	94470
5	Driver	1	5	10080	60480	260	10340	62040	122520
6	Naib Qasid	1	2	9320	55920	170	9490	56940	112860
7	Naib Qasid	1	2	9320	55920	170	9490	56940	112860
	Total	7						Total	714990
								20% Increase	142998
								G.Toal	857988

Tehsil Municipal Officer
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Tehsil Council Secretariat

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13				
						A	B	C	D	
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C	
1	Council Officer	1	16	10000	60000	470	10470	62820	122820	
2	Assistant	1	14	18100	108600	460	18560	111360	219960	
3	Junior Clerk	1	7	6440	38640	320	6760	40560	79200	
4	Naib Qasid	1	2	10680	64080	170	10850	65100	129180	
5	Naib Qasid	1	1	4950	29700	150	5100	30600	60300	
Total		5		50170				Total	611460	
									20% Increase	122292
									G.Total	733752

Tehsil Municipal Officer
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

General Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	T.M.O	1	18	41000	246000	1500	42500	255000	501000
2	Head Clerk	1	14	19590	117540	610	20200	121200	238740
3	Computer Operator SNE	2	12	16000	96000	1000	17000	102000	198000
4	S/Clerk	1	9	14180	85080	380	14560	87360	172440
5	J/Clerk	1	7	8040	48240	320	8360	50160	98400
6	J/Clerk	1	7	9620	57720	320	9940	59640	117360
7	J/Clerk	1	7	8680	52080	320	9000	54000	106080
8	J/Clerk	1	7	10140	60840	320	10460	62760	123600
9	Driver Jeep	1	6	11980	71880	290	12270	73620	145500
10	Naib Qasid	1	2	10170	61020	170	10340	62040	123060
11	Naib Qasid	1	2	9490	56940	170	9660	57960	118980
12	Naib Qasid	1	2	10340	62040	170	10510	63060	120000
13	Naib Qasid	1	2	7620	45720	170	7790	46740	108780
14	Naib Qasid	1	2	6430	38580	170	6600	39600	85320
15	Naib Qasid	1	2	6090	36540	170	6260	37560	74100
16	Naib Qasid	1	1	4950	29700	150	5100	30600	60300
17	Chowkidar/Naib Qasid	1	2	9320	55920	170	9490	56940	112860
	Total	18						Total	2504520
								20% Increase	500904
								G.Total	3005424

Tehsil Municipal Officer
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Finance Department
A (Accounts Section)

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	T.O (F)	1	17	22000	132000	800	22800	136800	268800
2	Accountant	1	14	12750	76500	610	13360	80160	156660
3	Assistant Accountant	1	14	20200	121200	610	20810	124860	246060
4	Accounts Clerk	1	11	16720	100320	460	17180	103080	203400
5	S/Clerk	1	9	15700	94200	380	16080	96480	190680
6	J/Clerk / Cashier	1	7	9360	56160	320	9680	58080	114240
7	Naib Qasid	2	2	18980	113880	340	19320	115920	229800
8	Naib Qasid	1	2	8980	53880	170	9150	54900	108780
	Total	9						Total	1518420

Tehsil Officer Finance
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

B (Recipients Section)

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Octroi Superintendent	1	15	9200	55200	700	9900	59400	114600
2	Head Clerk (R)	1	15	23200	139200	700	23900	143400	282600
3	Tax Inspector	1	9	12660	75960	380	13040	78240	154200
4	Tax Inspector	1	9	16840	101040	380	17220	103320	204360
5	J/Clerk	2	7	24720	148320	640	25360	152160	300480
6	J/Clerk	3	7	23420	140520	960	24380	146280	286800
7	Naib Qasid	2	2	20000	120000	340	20340	122040	242040
Total		11						Total	1585080
Total(A+B)		20						Total(A+B)	3103500
								20% Increase	620700
								G.Total	3724200

Tehsil Officer Finance
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Regulation Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Assistant	2	14	39820	238920	1220	41040	246240	485160
2	J/ Clerk	1	7	9930	59580	320	10250	61500	121080
3	Naib Qasid	1	2	7790	46740	170	7960	47760	94500
4	Naib Qasid	1	1	5100	30600	150	5250	31500	62100
	Total	5						Total	762840
								20% Increase	152568
								G.Total	915408

Tehsil Officer (Regulation)
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Planning & Coordination Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Draftsman	1	10	16900	101400	420	17320	105600	207000
2	S/ Clerk	1	9	17220	103320	380	17600	105600	208920
	Total	2						Total	415920
								20% Increase	83184
								G.Total	499104

Tehsil Officer (P&C)
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Infrastructure & Services
A (Office)

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	A.T.O (I&S)	1	17	17200	103200	1200	18400	110400	213600
2	Head Clerk (I&S)	1	15	21800	130800	700	22500	135000	265800
3	Computer Operator(SNE)	1	12	7500	45000	500	8000	48000	93000
4	Sub Engineer	2	11	35740	214440	920	36660	219960	434400
5	Assistant	1	14	17150	102900	610	17760	106560	209460
7	S/Clerk	1	9	13420	80520	380	13800	82800	163320
8	J/Clerk	2	7	24400	146400	640	25040	150240	296640
9	Driver R.Roller (SNE)	1	4	5430	32580	230	5660	33960	66540
10	Work Mistri (SNE)	1	4	5660	33960	230	5890	35340	69300
11	Naib Qasid	4	2	28070	168420	680	28750	172500	340920
12	Chowkidar (SNE)	1	2	5100	30600	150	5250	31500	199920
	Total	16						Total	2352900

FORM BDO-3***B.Roads & Parks***

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Baildar	6	2	48950	293700	1020	49970	299820	593520
2	Baildar	6	1	30600	183600	900	31500	189000	372600
3	Baildar	3	1	14850	89100	450	15300	91800	180900
4	Mali	3	1	15300	91800	450	15750	94500	186300
5	Mali (SNE)	5	1	24750	148500	750	25500	153000	301500
	Total	23						Total	1634820

FORM BDO-3***C. Street Light***

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Electrician	1	6	6180	37080	290	6470	38820	75900
2	Electrician	1	5	9560	57360	260	9820	58920	116280
3	Electrician (SNE)	1	6	5890	35340	290	6180	37080	72420
4	Assistant Lineman	1	4	11180	67080	230	11410	68460	135540
5	Helper Electrician	1	2	9320	55920	170	9490	56940	112860
6	Helper Electrician(SNE)	1	1	5100	30600	150	5250	31500	62100
	Total	6						Total	575100

FORM BDO-3***D. Water Works***

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	J/Clerk	1	7	8040	48240	320	8360	50160	98400
2	Plumber Fitter	1	5	5660	33960	260	5920	35520	69480
3	Driver Water Supply	3	4	30550	183300	690	31240	187440	370740
4	Cleaner Water Supply	4	2	30650	183900	680	31330	187980	371880
5	Chowkidar	1	1	5100	30600	150	5250	31500	62100
	Total	10						Total	972600

FORM BDO-3***E. Fire Brigade***

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Head Fireman	1	8	14400	86400	350	14750	88500	174900
2	Driver Fire brigade	2	7	26640	159840	640	27280	163680	323520
3	Driver Firebrigade (SNE)	1	7	6440	38640	320	6760	40560	79200
4	Fireman	4	5	35380	212280	1040	36420	218520	430800
5	Fireman (SNE)	2	2	10480	62880	340	10820	64920	127800
	Total	10						Total	1136220

FORM BDO-3**F. Sanitation Branch**

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Chief Officer	1	17	18200	109200	1200	19400	116400	225600
2	Sentry Inspector	1	8	6350	38100	350	6700	40200	78300
3	S/ Clerk	1	9	14180	85080	380	14560	87360	172440
4	J/ Clerk	1	9	12660	22275	380	13040	78240	100515
5	J/ Clerk	1	9	14940	22275	380	15320	91920	114195
6	Sanitary Jamadar	4	4	36210	217260	920	37130	222780	440040
7	Sanitary Petrol	1	2	10170	61020	170	10340	62040	123060
8	Sanitary Petrol	1	1	5100	30600	150	5250	31500	62100
9	Sanitary Mate	1	2	7450	44700	170	7620	45720	90420
10	Driver Tractor	3	4	28250	169500	690	28940	173640	343140
11	Cleaner Tractor	1	2	7960	47760	170	8130	48780	218280
12	Driver Tractor	6	4	33500	201000	1380	34880	209280	410280
13	Cleaner Tractor	6	1	30600	183600	900	31500	189000	372600
14	Disposal Driver	2	4	19370	116220	460	19830	118980	235200
15	Disposal Driver	2	3	15100	90600	400	15500	93000	183600
16	Disposal Cleaner	7	2	15240	91440	1190	16430	98580	190020
17	Tractor Driver SNE	2	4	10860	65160	460	11320	67920	133080
18	Disposal Driver SNE	1	3	5250	31500	200	5450	32700	64200
19	Driver Sukkar Machine (SNE)	3	6	17670	106020	870	18540	111240	217260
20	Cleaner Sukkar Machine (SNE)	1	1	4800	28800	150	4950	29700	58500
21	Cable Operator Sukkar Machine (SNE)	1	1	4800	28800	150	4950	29700	58500
22	Driver Jetting Machine (SNE)	3	6	17670	106020	870	18540	111240	217260
23	Cleaner Jetting Machine (SNE)	1	1	4800	28800	150	4950	29700	58500

24	Cable Operator Jetting Machine (SNE)	1	1	4800	28800	150	4950	29700	58500
25	Sewer Man (SNE)	10	1	49500	297000	1500	51000	306000	603000
26	Sanitary Workers	75	2	628020	3768120	12750	640770	3844620	7612740
27	Sanitary Worker	88	1	448800	2692800	13200	462000	2772000	5464800
28	Water Career	10	2	66090	396540	1700	67790	406740	803280
29	Water Career	2	1	10200	61200	300	10500	63000	124200
30	Cart Man	10	2	79600	477600	1700	81300	487800	965400
31	Cart Man	15	1	76500	459000	2250	78750	472500	931500
	Total	262						Total	20730510

FORM BDO-3

G.Municipal Liabrary

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Incharge Liabray	1	3	8850	53100	200	9050	54300	107400
2	Niab Qasid	1	1	5100	30600	150	5250	31500	62100
	Total	2						Total	169500

FORM BDO-3***H. Health Promoters***

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Health Promoters	3	6	25500	153000	870	26370	158220	311220
	Total	3						Total	311220
Total (A toH)		332						Total (A toH)	27882870
								20% Increase	5576574
								G.Total	33459444

**Tehsil Officer (I&S)
TMA, Layyah**

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Public Health & Engineering Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	T.O (I&S)	1	18	50000	300000	1500	51500	309000	609000
2	Sub Engineer	1	16	22000	132000	800	22800	136800	268800
3	Draftsman	1	10	12580	75480	460	13040	78240	153720
4	Accounts Clerk	1	11	10165	60990	275	10440	62640	123630
5	Tubwell Operator	1	3	9650	57900	200	9850	59100	117000
6	Sweeper	1	2	18640	111840	340	18980	113880	225720
7	Operator	8	4	54480	326880	1840	56320	337920	664800
8	work charge, PHED,W/S & D/Schemes-7No.7x4	20	Fixed 7000	140000	840000	0	140000	840000	1680000
							Arrears of Salary Operator		0
	Total	34						Total	3842670

Tehsil Officer (I&S)
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

Local Government Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Tehsil Officer (R)	1	17	16610	99660	610	17220	103320	202980
2	Sub Engineer / ATO(I&S)	1	16	21200	127200	800	22000	132000	259200
3	Sub Engineer	1	16	24400	146400	800	25200	151200	297600
4	Assistant	1	14	22030	132180	610	22640	135840	268020
5	Assistant	2	11	35740	214440	920	36660	219960	434400
6	Sub Engineer	1	11	18100	108600	460	18560	111360	219960
7	Senior Clerk	1	9	15700	94200	380	16080	96480	190680
9	Tracer	1	7	14760	88560	320	15080	90480	179040
	Total	9						Total	2051880

Tehsil Officer (Regulation)
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
TMA LAYYAH (FY 2012-13)

H & PP Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to 12/31/2012 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco1.7)	8+C
1	Tehsil Officer (P)	1	18	21500	129000	1500	23000	138000	267000
3	Chowkidar	1	2	9320	55920	170	9490	56940	112860
4	Sweeper	1	2	9320	55920	170	9490	56940	112860
	Total	3						Total	492720
Total PHED, LG&RD and H&PPD		46					Total PHED, LG&RD and H&PPD	6387270	
								20% Increase	1277454
								G.Total	7664724

Tehsil Officer (P&C)
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Personal Staff Tehsil Nazim

Sr. No.	Designation	No.of Post	B.P .S	Regular Allowance							Total	Other Allowances						Total 12+18
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L.Salary	P.F	Total	
1	Tehsil Nazim	0		0	0	0	12000	0	0	0	12000	96000	100000	0	0	0	196000	208000
2	Private Secretary	1	16	18180	11330	0	0	11628	37770	20400	99308	0	20000	0	9690	31008	60698	160006
3	Stenographer	1	12	13068	12000	0	0	13972	27060	20400	86500	0	0	0	6765	21648	28413	114913
4	Junior Clerk	1	7	12708	12000	0	0	11628	39990	13800	90126	0	0	0	17580	56256	73836	163962
5	Driver	1	6	10296	12000	0	0	13621	30525	13800	80242	0	0	0	11809	37788	49597	129839
6	Driver	1	5	12024	12000	0	0	17910	35880	13800	91614	0	0	480	15315	49008	64803	156417
7	Naib Qasid	1	2	10932	12000	1800	0	16623	32910	10200	84465	0	0	480	14108	45144	59732	144197
8	Naib Qasid	1	2	10932	12000	1800	0	6619	32910	10200	74461	0	0	480	14108	45144	59732	134193
												Holiday Allowance					5000	5000
	Total	7		88140	83330	3600	12000	92001	237045	102600	618716	96000	120000	1440	89374	285996	597810	1216526

Tehsil Municipal Officer
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Tehsil Council Secretariat

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18	
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total		
1	Naib Tehsil Nazim	--	--	0	0	0	0	0	0	0	0	0	60000	20000	0	0	0	80000	80000
2	Members of S.S	--	--	--	--	--	--	--	--	0	0	0	150000	0	0	0	0	150000	150000
3	Council Officer	1	16	18180	13869	0	0	8181	46230	29760	116220	0	0	0	15353	49128	64481	180701	
4	Assistant	1	11	17712	12000	0	0	12744	61815	13800	118071	0	20000	0	27495	87984	135479	253550	
5	Junior Clerk	1	7	12708	12000	0	0	12708	22890	13800	74106	0	0	0	9900	31680	41580	115686	
6	Naib Qasid	1	2	10932	12000	1800	0	7672	37710	10200	80314	0	0	480	16148	51672	68300	148614	
7	Naib Qasid	1	2	10932	12000	1800	0	7681	18510	10200	61123	0	0	480	7538	24120	32138	93261	
															Holiday Allowances		3000	3000	
	Total	5		70464	61869	3600	0	48986	187155	77760	449834	210000	40000	960	76433	244584	574977	1024811	

Tehsil Naib Nazim
Tehsil Council Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

General Department

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18	
				H.R	M.A	W.A	C/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total		
1	T.M.O	1	18	46476	23250	0	0	34456	147210	0	251392	0	30000	0	62625	250500	343125	594517	
2	Head Clerk	1	14	14760	12000	0	0	12838	69420	20400	129418	0	0	0	29843	95496	125339	254757	
3	Computer Operator	2	12	26136	24000	0	18000	13252	72720	40800	194908	0	0	0	24750	79200	103950	298858	
4	S/Clerk	1	9	11472	12000	0	0	9513	49830	13800	96615	0	0	0	21555	68976	90531	187146	
5	Junior Clerk	1	7	10584	12000	0	0	7132	27450	13800	70966	0	0	0	12300	39360	51660	122626	
6	Junior Clerk	1	7	10584	12000	0	0	7978	34050	13800	78412	0	0	0	14670	46944	61614	140026	
7	Junior Clerk	1	7	10584	12000	0	0	5278	29730	13800	71392	0	0	0	13260	42432	55692	127084	
8	Junior Clerk	1	7	10584	12000	0	0	4864	35970	13800	77218	0	0	0	15450	49440	64890	142108	
9	Driver Jeep	1	6	10296	12000	0	0	8410	42105	13800	86611	0	0	0	18188	58200	76388	162999	
10	Naib Qasid	1	2	7920	12000	1800	0	7672	35910	10200	75502	0	0	480	15383	49224	65087	140589	
11	Naib Qasid	1	2	9108	12000	1800	0	7434	34710	10200	75252	0	0	480	14873	47592	62945	138197	
12	Naib Qasid	2	2	18216	24000	1800	0	11952	35010	20400	111378	0	0	480	15000	48000	63480	174858	
13	Naib Qasid	2	2	18216	24000	1800	0	8442	31710	20400	104568	0	0	480	13598	43512	57590	162158	
14	Naib Qasid	1	2	9108	12000	1800	0	4045	44810	10200	81963	0	0	480	10665	34128	45273	127236	
15	Chowkidar	1	2	9108	12000	1800	0	6619	22110	10200	61837	0	0	480	9263	29640	39383	101220	
16	Legal Advisor	0		0	0	0	0	0	0	0	0	60000	0	0			60000	60000	
												Holiday Allowances						20000	20000
	Total	18		223152	227250	10800	18000	149885	712745	225600	1567432	60000	30000	2880	291420	982644	1386944	2954376	

Tehsil Municipal Officer
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Finance Department
A (Accounts)

Sr. No.	Designation	No. of Post	B.P. S	Regular Allowance							Total	Other Allowances					Total 12+18		
				H.R	M.A	W.A	C/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F		Total	
1	T.O (F)	1	17	29556	17730	0	0	20074	79080	29760	176200	0	20000	0	33600	134400	188000	364200	
2	Accountant	1	14	14760	12000	0	0	14089	71700	20400	132949	0	0	0	19583	62664	82247	215196	
3	Assistant Accountant	1	14	14760	12000	0	0	13464	71700	20400	132324	0	0	0	30758	98424	129182	261506	
4	Accounts Clerk	1	11	11472	12000	0	0	11371	56730	20400	111973	0	0	0	25425	81360	106785	218758	
5	S/Clerk	1	9	11472	12000	0	0	10773	55350	13800	103395	0	0	0	23835	76272	100107	203502	
6	J/Clerk / Cashier	1	7	10584	12000	0	900	6520	33090	13800	76894	0	0	0	14280	45696	59976	136870	
7	Naib Qasid	2	2	18216	24000	3600	0	13473	67020	20400	146709	0	0	480	28725	91920	121125	267834	
8	Naib Qasid	1	2	9108	12000	1800	0	6268	31710	10200	71086	0	0	480	13598	43512	57590	128676	
															Arrears of salary of Octroi Clerks			0	0
	Total	9		119928	113730	5400	900	96032	466380	149160	951530	0	20000	960	189803	634248	845011	1796541	

Tehsil Officer Finance
TMA,Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Taxation Receipts

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18			
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total				
1	Octroi Superintendent	1	15	18180	0	0	0	7110	32580	20400	78270	0	120000	0	14325	57300	191625	269895			
2	Head Clerk (R)	1	15	15660	12000	0	0	15862	80460	20400	144382	0	0	0	35325	141300	176625	321007			
3	Tax Inspector	1	9	11472	12000	0	0	11929	23610	13800	72811	0	0	0	19275	77100	96375	169186			
4	Tax Inspector	1	9	11472	12000	0	0	8221	44310	13800	89803	0	0	0	25545	102180	127725	217528			
5	J/Clerk	2	7	21168	24000	0	0	23562	98220	27600	194550	0	0	0	37560	150240	187800	382350			
6	J/Clerk	3	7	31752	36000	0	0	24322	106110	41400	239584	0	0	0	35850	143400	179250	418834			
7	Naib Qasid	2	2	18216	24000	3600	0	14292	70620	20400	151128	0	0	960	30255	121020	152235	303363			
																			Holiday Allowances	25000	25000
	Total	11		127920	120000	3600	0	105298	455910	157800	970528	0	120000	960	198135	792540	1136635	2107163			
	G.Total	20	0	247848	233730	9000	900	201330	922290	306960	1922058	0	140000	1920	387938	1426788	1981646	3903703.5			

Tehsil Officer Finance
TMA,Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Regulation Branch

No.	Designation	No.of Post	B.P . S	Regular Allowance						Total	Other Allowances					Total 12+18		
				H.R	M.A	W.A	E/A	15%	50%		C/A	Honor.	M/C	Insu.	L. Salary		P.F	Total
1	Assistant	2	14	35424	24000	0	0	70578	100080	40800	270882	0	10000	0	60645	104640	175285	446167
2	J/ Clerk	1	7	10584	12000	0	0	17586	57090	13800	111060	0	0	0	15135	58230	73365	184425
3	Naib Qasid	1	2	12024	12000	3600	0	13869	46680	20400	108573	0	0	960	11813	47820	60593	169166
4	Naib Qasid	1	1	10692	12000	3600	0	9045	46680	20400	102417	0	0	960	7763	47820	56543	158960
												Holiday Allowances					5000	5000
	Total	5		68724	60000	7200	0	111078	250530	95400	592932	0	10000	1920	95355	258510	370785	963717

Tehsil Officer (Regulation)
TMA,Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Planning & Coordination Branch

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total	
1	Draftsman	1	10	11868	12000	0	0	11965	60585	13800	110218	0	0	0	25875	82800	108675	218893
2	Senior Clark	1	9	11472	12000	0	0	11965	60870	13800	110107	0	0	0	26115	83568	109683	219790
												Holiday Allowances					2000	2000
	Total	2		23340	24000	0	0	23930	121455	27600	220325	0	0	0	51990	166368	220358	440683

Tehsil Officer (P&C)
TMA,Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Infrastructure & Services Branch
A (Office)

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances					Total 12+18	
				H.R	M.A	W.A	C/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F		Total
1	ATO(I&S)	1	17	29556	17730	0	0	20074	79080	0	146440	0	20000	0	26700	106800	153500	299940
2	Head Clark	1	15	14760	12000	0	0	14764	75420	20400	137344	0	0	0	33225	106320	139545	276889
3	Computer Operator	1	12	13068	12000	0	9000	6763	26910	20400	88141	0	0	0	11625	37200	48825	136966
4	Assistant	1	14	14760	12000	0	0	10644	60300	20400	118104	0	0	0	54300	173760	228060	346164
5	Sub Engineer	2	11	24696	24000	0	0	25488	143790	40800	258774	0	0	0	26183	83784	109967	368741
6	S/Clerk	1	9	11472	12000	0	0	10773	47070	13800	95115	0	0	0	20415	65328	85743	180858
7	J/Clerk	2	7	21168	24000	0	0	15732	84540	27600	173040	0	0	0	37080	118656	155736	328776
8	Driver R.Roller No.SO.Admn.III (LG)3-174/2007/P dated 5/5/2011	1	4	9720	6000	0	0	4311	19860	10200	50091	0	0	480	8318	26616	35414	85505
7	Work Mistri	1	4	9720	12000	0	0	4671	24060	10200	60651	0	0	480	8663	27720	36863	97514
8	Naib Qasid	4	2	27324	48000	5400	0	20029	118710	40800	260263	0	0	1440	42615	136368	180423	440686
9	Chowkidar	1	2	9108	12000	1800	0	11920	68355	10200	113383	0	0	480	24990	79968	105438	218821
	Total	16		155796	174000	7200	9000	125095	669015	214800	1354906	0	0	2880	267413	855720	1126013	2480919

Tehsil Officer (I&S)
TMA,Layyah

FORM BDO-4***B. Parks & Roads***

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total	
1	Baildar	6	2	65592	72000	0	0	42007	233880	81600	495079	0	0	5760	74190	237408	317358	812437
2	Baildar	6	1	64152	72000	0	0	16650	64692	40800	258294	0	0	1920	46575	149040	197535	455829
3	Baildar	3	1	32076	36000	0	0	12429	59670	30600	170775	0	0	1920	22613	72360	96893	267668
4	Mali	3	1	32076	36000	0	0	12487	59670	30600	170833	0	0	1440	23288	74520	99248	270081
5	Mali (SNE)	5	1	53460	60000	0	0	12487	59670	51000	236617	0	0	1440	37688	120600	159728	396345
	Total	23		247356	276000	0	0	96060	477582	234600	1331598	0	0	12480	204353	653928	870760.5	2202358.5

FORM BDO-4***C Street Light***

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total	
1	Electrician	1	6	12348	12000	0	0	6174	21285	13800	65607	0	0	0	9488	30360	39848	105455
2	Electrician	1	5	10008	12000	0	0	6727	33960	13800	76495	0	0	480	14535	46512	61527	138022
3	Electrician	1	6	10296	12000	0	0	5035	26355	13800	67486	0	0	480	9053	28968	38501	105987
4	Assistant Lineman	1	4	9720	12000	0	0	7690	40020	10200	79630	0	0	480	16943	54216	71639	151269
5	Helper Electrician	1	2	9108	12000	0	0	6619	32910	10200	70837	0	0	480	14108	45144	59732	130569
6	Helper Electrician	1	1	8916	12000	0	0	3928	18510	10200	53554	0	0	480	7763	24840	33083	86637
	Total	6		60396	72000	0	0	36173	173040	72000	413609	0	0	2400	71888	230040	304328	717937

FORM BDO-4***D- Water Works***

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances					Total 12+18	
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F		Total
1	J/Clerk	1	7	10584	12000	0	0	8757	27450	13800	72591	0	0	480	12300	39360	52140	124731
2	Plumber Fitter	1	5	10008	12000	0	0	8176	40680	13800	84664	0	0	480	8685	27792	36957	121621
3	Driver Water Supply	3	4	29160	36000	0	0	20776	109140	30600	225676	0	0	1440	46343	148296	196079	421755
4	Cleaner Water Supply	4	2	36432	48000	0	0	21168	108846	40800	255246	0	0	1920	46485	148752	197157	452403
5	Chowkidar	1	1	9108	12000	0	0	6853	20790	10200	58951	0	0	480	7763	24840	33083	92034
														Holiday Allowance 613812/12/30x6x12			122762	122762
	Total	10		95292	120000	0	0	65730	306906	109200	697128	0	0	4800	121575	389040	638177	1335305

FORM BDO-4***E- Fire Brigade***

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances					Total 12+18	
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F		Total
1	Head Fireman	1	8	11004	12000	0	0	10044	50340	13800	97188	0	0	0	21863	69960	91823	189011
2	Driver Fire brigade	2	7	21168	24000	0	0	18774	92520	27600	184062	0	0	0	40440	129408	169848	353910
3	Driver Fire brigade	1	7	10584	12000	0	0	5229	27450	13800	69063	0	0	0	9900	31680	41580	110643
4	Fireman	4	5	40032	48000	0	0	24615	125280	55200	293127	0	0	1920	53850	172320	228090	521217
5	Fireman	2	2	18216	24000	0	0	8595	43020	244800	338631	0	0	960	15975	51120	68055	406686
														Holiday Allowance 677220/12/30x5x12			135444	135444
	Total	10		101004	120000	0	0	67257	338610	355200	982071	0	0	2880	142028	454488	734839.5	1716910.5

FORM BDO-4**F-Sanitation Branch**

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance						Total	Other Allowances						Total 12+18	
				H.R	M.A	D/A	W.A	15%	50%		C/A	Honor.	M/C	Insu.	L. Salary	P.F		Total
1	Chief Officer	1	17	29556	17730	0	0	13333	61380	0	121999	0	50000	0	28200	112800	191000	312999
2	Sentry Inspector	1	8	10998	12000	0	0	4914	22620	13800	64332	0	0	0	9788	31320	41108	105440
3	S/ Clerk	1	9	9972	12000	0	0	9522	49830	13800	95124	0	0	0	21555	68976	90531	185655
4	J/ Clerk	2	7	21168	24000	0	0	7659	87960	26400	167187	0	0	0	12564	40206	52770	219957
5	Sanitary Jamadar	4	4	38880	48000	0	0	24183	129000	40800	280863	0	0	1920	14274	45678	61872	342735
6	Sanitary Petrol	1	2	9108	12000	0	0	7321	35910	10200	74539	0	0	480	55005	176016	231501	306040
7	Sanitary Petrol	2	1	18216	24000	0	0	4221	38880	20400	105717	0	0	690	15383	49224	65297	171014
8	Sanitary Mate	1	2	9108	12000	0	0	5098	26310	10200	62716	0	0	480	7763	24840	33083	95799
9	Driver Tractor	3	4	29160	36000	0	0	19246	100740	30600	215746	0	0	1440	11303	36168	48911	264657
10	Cleaner Tractor	1	2	9108	12000	0	0	12321	63945	10200	107574	0	0	480	42893	137256	180629	288203
11	Driver Tractor	6	4	60048	72000	0	0	28026	135960	61200	357234	0	0	2880	27285	87312	117477	474711
12	Cleaner Tractor	6	1	54648	72000	0	0	24975	124740	61200	337563	0	0	2880	51285	164112	218277	555840
13	Disposal Driver	5	4	48600	60000	0	0	34780	161820	51000	356200	0	0	2400	46575	149040	198015	554215
14	Disposal Cleaner	7	2	63756	84000	0	0	39901	187170	71400	446227	0	0	3360	29400	94080	126840	573067
15	Tractor Driver SNE	2	4	38124	24000	0	0	0	79440	20400	161964	0	0	0	22950	73440	96390	258354
16	Disposal Driver SNE	1	3	11304	12000	0	0	0	19860	10200	53364	0	0	0	23753	76008	99761	153125
17	Driver Sukkar Machine (SNE)	3	6	37044	48000	0	0	0	63315	82800	231159	0	0	0	16635	53232	69867	301026
18	Cleaner Sukkar Machine (SNE)	1	1	10692	12000	0	0	0	19470	10200	52362	0	0	0	8025	25680	33705	86067
19	Cable Operator Sukkar Machine (SNE)	1	1	10692	12000	0	0	0	19470	10200	52362	0	0	0	27158	86904	114062	166424
20	Driver Jetting Machine (SNE)	3	6	37044	48000	0	0	0	63315	82800	231159	0	0	0	7313	23400	30713	261872

21	Cleaner Jetting Machine (SNE)	1	1	10692	12000	0	0	0	19470	10200	52362	0	0	0	7313	23400	30713	83075
22	Cable Operator Jetting Machine (SNE)	1	1	10692	12000	0	0	0	19470	10200	52362	0	0	0	27158	86904	114062	166424
23	Sewer Man (SNE)	10	1	106920	120000	0	0	0	194700	102000	523620	0	0	0	7313	23400	30713	554333
24	Sanitary Worker	75	2	819900	900000	0	135000	535500	2284650	765000	5440050	0	0	512640	7313	23400	543353	5983403
25	Water Career	12	2	128304	120000	0	0	85680	362610	122400	818994	0	0	5760	75375	241200	322335	1141329
26	Cart Man	10	2	109320	120000	180000	24000	54432	281100	102000	870852	0	0	7680	951593	3045096	4004369	4875221
27	Cart Man	15	1	160380	180000	270000	36000	0	271350	153000	1070730	0	0	4320	683100	2185920	2873340	3944070
28	Sanitary Worker	88	1	940896	1056000	0	158400	0	1273536	897600	4326432	0	0	0	100410	321312	421722	4748154
29	Suptt.Allowance			0	0	0	0	0	0	0	0	50000	0	0	0	0	50000	50000
												Holiday Allowance					2600000	2600000
		264		2844330	3173730	450000	353400	911112	6198021	2800200	16730793	50000	50000	547410	2338676.25	7506324	13092410.25	29823203.25

FORM BDO-4***G-Health Promoters***

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total	
1	Health Promoter	3	6	30888	36000	0	0	19756	88515	41400	216559	0	0	0	38903	124488	163391	379950
	Total	3		30888	36000	0	0	19756	88515	41400	216559	0	0	0	38903	124488	163391	379950

FORM BDO-4***H.Liabrary***

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances						Total 12+18
				H.R	M.A	W.A	E/A	15%	50%	C/A		Honor.	M/C	Insu.	L. Salary	P.F	Total	
1	Incharge Liabrary	1	3	9414	12000	0	0	6187	31440	10200	69241	0	0	120	13425	42960	56505	125746
2	Naib Qasid	1	2	0	0	0	0	0	18510	10200	28710	0	0	0	7763	19110	26873	55583
	Total	2		9414	12000	0	0	6187	49950	20400	97951	0	0	120	21188	62070	83378	181329
	Total(A to H)	334	0	3544476	3983730	457200	362400	1327370	8301639	3847800	21824615	50000	50000	572970	3206021	10276098	17013295	38837910

Tehsil Officer (I&S)
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Defunct Department (PHED)

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance						Total	Other Allowances					Total 12+18		
				H.R	M.A	W.A	E/A	15%	50%		C/A	Honor.	M/C	Insu.	L. Salary		P.F	Total
1	T.O (I&S)	1	18	38736	0	0	0	35671		0	74407	0	20000	0	76125	0	96125	170532
2	Sub Engineer	1	16	59112	0	0	0	28953	109380	29760	227205	0	0	0	33600	0	33600	260805
3	Draftsman	1	10	12348	12000	0	0	8424	43620	13800	90192	0	0	0	19215	0	19215	109407
4	Accounts Clerk	1	11	12348	12000	0	0	12591	58515	20400	115854	0	0	0	15454	0	15454	131308
5	Operator	8	4	46656	48000	0	0	0	201264	10200	306120	0	0	0	14625	0	14625	320745
6	Tubwell Operator	1	3	9414	12000	0	0	6745	27945	10200	66304	0	0	0	28215	0	28215	94519
7	Sweeper	1	2	9108	12000	0	0	3928	32910	10200	68146	0	0	0	83100	0	83100	151246
	Total	14		187722	96000	0	0	96312	473634	94560	948228	0	20000	0	270334	0	290334	1238562

Tehsil Officer (I&S)
TMA,Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Defunct Department (LG&RD)

Sr. No.	Designation	No.of Post	B.P S	Regular Allowance						Total	Other Allowances					Total 12+18		
				H.R	M.A	W.A	E/A	15%	50%		C/A	Honor.	M/C	Insu.	L. Salary		P.F	Total
1	TO (R)	1	17	0	0	0	0	0	0	0	0	0	0	0	25373	0	25373	25373
2	S.Engineer/ATO	1	16	59112	0	0	0	28953	109380	29760	227205	0	0	0	32400	0	32400	259605
3	Assistant	3	14	44280	36000	0	0	40032	203505	61200	385017	0	0	0	37200	0	37200	422217
4	Sub Engineer	2	11	24696	24000	0	0	26307	84600	40800	200403	0	0	0	33503	0	33503	233906
5	S/Clerk	1	9	11466	12000	0	0	11074	55350	13800	103690	0	0	0	54300	0	54300	157990
6	Tracer	1	7	10584	12000	0	0	10521	51390	13800	98295	0	0	0	27495	0	27495	125790
	Total	9		150138	84000	0	0	116887	504225	159360	1014610	0	0	0	210270	0	210270	1224880

Tehsil Officer (Regulation)
TMA,Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

H&PP Department

Sr. No.	Designation	No.of Post	B.P . S	Regular Allowance							Total	Other Allowances					Total 12+18	
				H.R	M.A	W.A	E/A	15%	50%	C\A		Honor.	M/C	Insu.	L. Salary	P.F		Total
1	TO (P)	1	17	46476	0	0	0	23238	0	0	69714	0	0	0	33375	0	33375	103089
2	Chowkidar	1	2	9108	12000	1800	0	6664	32910	10200	72682	0	0	480	14108	0	14588	87270
3	Sweeper	1	2	9108	12000	1800	0	6619	32910	10200	72637	0	0	480	14108	0	14588	87225
	Total	3		64692	24000	3600	0	36521	65820	20400	215033	0	0	960	61590	0	62550	277583
Total PHED, LG&RD and H&PPD		26		402552	204000	3600	0	249720	1043679	274320	2177871	0	20000	960	542194	0	563154	2741025

Tehsil Officer (P&C)
TMA, Layyah

SCHEDULE OF ESTABLISHMENT CO UNIT CHOWK AZAM TMA, LAYYAH 2012-13

Sr. No.	Name of Office	No. of Post	Pay	Regular Allowances	Other Allowances	Total Allowances	Total (Pay+Allowances)
1	General Department	5	833688	516213	444979	961192	1794880
2	Finance Department	3	600192	321864	262704	584568	1184760
3	Regulation Department	9	1524024	776753	667481	1444234	2968258
4	Infrastructure & Services Department	63	6762792	4115676	3225832	7341508	14104300
	Total	80	9720696	5730506	4600995	10331501	20052197

**Chief Officer
CO Unit Chowk Azam
TMA, Layyah**

FORM BDO-3
SCHEDULE OF ESTABLISHMENT CO UNIT CHOWK AZAM
TMA LAYYAH (FY 2011-12)

General Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xcol8.9)	8+C
1	Chief Officer	1	16	10000	60000	800	10800	64800	124800
2	Head clerk	1	14	17150	102900	610	17760	106560	209460
3	J/Clerk	1	7	11240	67440	320	11560	69360	136800
4	Naib Qasid	1	2	9660	57960	170	9830	58980	116940
5	Chowkidar	1	2	8810	52860	170	8980	53880	106740
	Total	5						Total	694740
								20% Increase	138948
								G.Toal	833688

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT CO UNIT CHOWK AZAM
TMA LAYYAH (FY 2011-12))

Finance Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xcol8.9)	8+C
1	Accountant	1	14	20810	124860	610	21420	128520	253380
2	Accounts Clerk	1	11	13960	49440	460	14420	86520	135960
3	Naib Qasid	1	2	9150	54900	170	9320	55920	110820
Total		3						Total	500160
								20% Increase	100032
								G.Toal	600192

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT CO UNIT CHOWK AZAM
TMA LAYYAH (FY 2011-12)

Regulation Department

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco18.9)	8+C
1	Tax Superintendent	1	15	21100	126600	700	21800	130800	257400
2	Tax Clerk	1	9	14560	87360	380	14940	89640	218160
3	Tax Moherir	1	7	10340	62040	320	10660	63960	151680
4	Naib Qasid	1	2	9150	54900	170	9320	55920	118860
5	Naib Qasid	1	2	9150	54900	170	9320	55920	110820
6	Naib Qasid	1	2	9150	54900	170	9320	55920	110820
7	Naib Qasid	1	2	9150	54900	170	9320	55920	110820
8	Naib Qasid	1	2	8810	52860	170	8980	53880	108780
9	Naib Qasid	1	1	4800	28800	150	4950	29700	82680
	Total	9						Total	1270020
								20% Increase	254004
								G.Toal	1524024

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-3
SCHEDULE OF ESTABLISHMENT CO UNIT CHOWK AZAM
TMA LAYYAH (FY 2011-12)

Infrastructure & Services
A (Office)

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco18.9)	8+C
1	Sub-Engineer	1	11	17180	103080	460	17640	105840	208920
2	Naib Qasid	1	1	7450	44700	150	7600	45600	90300
	Total	2						Total	299220

FORM BDO-3

B.Parks

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xco18.9)	8+C
1	Mali	1	2	9150	54900	170	9320	55920	110820
2	Mali	1	2	6260	37560	170	6430	38580	76140
3	Mali	1	2	4800	28800	170	4970	29820	58620
	Total	3						Total	245580

FORM BDO-3

C. Street Light

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xcol8.9)	8+C
1	Electrician	1	6	12560	75360	290	12850	77100	152460
	Total	1						Total	152460

FORM BDO-3

D. Water Works

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xcol8.9)	8+C
1	Water Rate Clerk	1	7	12520	75120	320	12840	77040	152160
2	Tub wel Operator	1	4	8880	53280	230	9110	54660	107940
3	Chowkidar	1	2	8100	48600	170	8270	49620	98220
	Total	3						Total	358320

FORM BDO-3

F. Sanitation Branch

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13			
						A	B	C	D
						Increment Amount 12/1/2012	7+A Pay on 1-1-13	Amount for last six months (6xcol8.9)	8+C
1	Sanitary Inspector	1	10	12700	76200	420	13120	78720	154920
2	Tractor Driver	1	4	10260	61560	230	10490	62940	124500
3	Tractor Driver	1	4	7270	43620	230	7500	45000	88620
4	Tractor Driver (SNE)	2	4	10400	62400	460	10860	65160	127560
5	Sanitary Supervisor	1	4	10260	61560	230	10490	62940	124500
6	Sanitary Supervisor	1	4	9800	58800	230	10030	60180	118980
7	Jamadar Safi	1	3	5050	30300	200	5250	31500	61800
8	Sanitary Worker	1	2	9490	56940	170	9660	57960	114900
9	Sanitary Worker	10	2	91500	549000	1700	93200	559200	1108200
10	Sanitary Worker	2	2	17620	105720	340	17960	107760	213480
11	Sanitary Worker	4	2	31160	186960	680	31840	191040	378000
12	Sanitary Worker	5	2	37250	223500	850	38100	228600	452100
13	Sanitary Worker	2	2	14560	87360	200	14760	88560	175920
14	Sanitary Worker	14	1	69300	415800	2100	71400	428400	844200
15	Sanitary Worker	8	2	39600	237600	1200	40800	244800	482400
	Suptt. Salughter House								10000
	Total	54						Total	4580080
								G.Total (A to F)	5635660
								20% Increase	1127132
								G.Toal	6762792

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

General Department CO Unit Chowk Azam

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances					Total 12+18	
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F		Total
1	Chief Officer	1	16	18180	21384	0	19809	74100	29760	133473	0	80000	0	15600	49920	145520	278993
2	Head clerk	1	14	14760	12000	0	11304	64860	20400	102924	0	0	0	26183	83784	109967	212891
3	J/Clerk	1	7	10584	12000	0	9211	45690	13800	77485	0	0	0	17100	54720	71820	149305
4	Naib Qasid	1	2	9108	12000	1800	7267	35310	10200	65485	0	0	120	14618	46776	61514	126999
5	Chowkidar	1	2	9108	12000	1800	6268	23310	10200	52486	0	0	120	13343	42696	56159	108645
	Total	5		61740	69384	3600	53859	243270	84360	516213	0	80000	240	86843	277896	444979	961192

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Finance Department

A (Accounts)

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance					Total	Other Allowances					Total 12+18		
				H.R	M.A	E/A	15%	50%		C/A	Honor.	M/C	Insur.	L.Salary		P.F	Total
1	Accountant	1	14	14760	12000	0	15079	78540	20400	120379	0	0	0	31673	101352	133025	253404
2	Accounts Clerk	1	11	11472	12000	0	9886	54090	20400	87448	0	0	0	16995	54384	71379	158827
3	Naib Qasid	1	2	9108	12000	1800	6619	33510	10200	63037	0	0	120	13853	44328	58301	121338
	Total	3		35340	36000	1800	31584	166140	51000	321864	0	0	120	62520	200064	262704	584568

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Taxation Receipts

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances					Total 12+18	
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F		Total
1	Tax Superintendent	1	15	15660	12000	0	14764	77940	20400	120364	0	0	0	32175	102960	135135	255499
2	Tax Clerk	1	9	13752	12000	0	15564	50520	13800	91836	0	0	0	27270	87264	114534	206370
3	Tax Moherir	1	7	10584	12000	0	9004	45690	13800	77278	0	0	0	18960	60672	79632	156910
4	Naib Qasid	1	2	9108	12000	1800	7672	34110	10200	64690	0	0	120	14858	47544	62522	127212
5	Naib Qasid	1	2	9108	12000	1800	6736	34110	10200	63754	0	0	120	13853	44328	58301	122055
6	Naib Qasid	1	2	9108	12000	1800	6736	33510	10200	63154	0	0	120	13853	44328	58301	121455
7	Naib Qasid	1	2	9108	12000	1800	6619	33510	10200	63037	0	0	120	13853	44328	58301	121338
8	Naib Qasid	1	2	9108	12000	1800	6619	32310	10200	61837	0	0	120	13598	43512	57230	119067
9	Naib Qasid	1	2	9108	12000	1800	6385	32310	10200	61603	0	0	120	10335	33072	43527	105130
	Total	9		94644	108000	10800	80099	374010	109200	776753	0	0	720	158753	508008	667481	1444234

Chief Officer
CO Unit Chowk Azam
TMA, Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Infrastructure & Services Branch CO Unit Chowk Azam
A (Office)

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances						Total 12+18
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F	Total	
1	Sub-Engineer	1	11	12348	12000	0	12384	63465	20400	100197	0	0	0	26115	83568	109683	209880
2	Naib Qasid	1	2	9108	12000	1800	5215	27510	10200	55633	0	0	120	11288	36120	47528	103161
	Total	2		21456	24000	1800	17599	90975	30600	155830	0	0	120	37403	119688	157211	313041

FORM BDO-4

B. Parks

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances						Total 12+18
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F	Total	
1	Mali	1	2	9108	12000	0	6736	34110	10200	61954	0	0	120	13853	44328	58301	120255
2	Mali	1	2	9108	12000	0	6619	33510	10200	61237	0	0	120	9518	30456	40094	101331
3	Mali	1	2	9108	12000	0	4981	24510	10200	50599	0	0	120	7328	23448	30896	81495
	Total	3		27324	36000	0	18336	92130	30600	173790	0	0	360	30697.5	98232	129289.5	303080

FORM BDO-4

C Street Light

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances					Total 12+18	
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F		Total
1	Electrician	1	6	10296	12000	0	9085	46305	13800	91486	0	0	0	19058	60984	80042	171528
	Total	1		10296	12000	0	9085	46305	13800	91486	0	0	0	19058	60984	80042	171528

FORM BDO-4

D- Water Works

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances					Total 12+18	
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F		Total
1	Water Rate Clerk	1	7	10584	12000	0	8590	45690	13800	90664	0	0	0	19020	60864	79884	170548
2	Tub wel Operator	1	4	9720	12000	0	7078	36660	10200	75658	0	0	120	13493	43176	56789	132447
3	Chowkidar	1	2	9108	12000	1800	6502	32310	10200	71920	0	0	120	12278	39288	51686	123606
	Total	3		29412	36000	1800	22170	114660	34200	238242	0	0	240	44790	143328	188358	426600

FORM BDO-4

F-Sanitation Branch

Sr. No.	Designation	No. Of Post	B.P.S	Regular Allowance						Total	Other Allowances						Total 12+18
				H.R	M.A	E/A	15%	50%	C/A		Honor.	M/C	Insur.	L.Salary	P.F	Total	
1	Sanitary Inspector	1	10	11868	12000	0	8986	47910	13800	94564	80000	70000	0	19365	61968	231333	325897
2	Tractor Driver	1	4	9720	12000	0	7231	38340	10200	77491	0	0	0	15563	49800	65363	142854
3	Tractor Driver	1	4	9720	12000	0	4936	24420	10200	61276	0	0	0	11078	35448	46526	107802
4	Tractor Driver SNE	2	4	19440	24000	0	0	39720	20400	103560	0	0	0	15945	51024	66969	170529
5	Supervisor	1	4	9720	12000	0	7231	38340	10200	77491	0	0	0	15563	49800	65363	142854
6	Supervisor	1	4	9720	12000	0	6925	36660	10200	75505	0	0	0	14873	47592	62465	137970
7	Jamadar Safi	1	3	10008	12000	0	0	43440	10200	75648	0	0	0	7725	24720	32445	108093
8	Sanitary Worker	1	2	9108	12000	1800	6853	34710	10200	74671	0	0	120	14363	45960	60443	135114
9	Sanitary Worker	10	2	91080	120000	18000	66195	347100	102000	744375	0	0	1200	138525	443280	583005	1327380
10	Sanitary Worker	2	2	18216	24000	3600	12537	64620	20400	143373	0	0	240	26685	85392	112317	255690
11	Sanitary Worker	4	2	36432	48000	7200	22266	114840	40800	269538	0	0	480	47250	151200	198930	468468
12	Sanitary Worker	5	2	45540	60000	9000	26077	137550	51000	329167	0	0	600	56513	180840	237953	567120
13	Sanitary Worker	2	2	18216	24000	3600	10197	53820	20400	130233	0	0	360	21990	70368	92718	222951
14	Sanitary Worker	14	2	127512	168000	25200	0	260820	142800	724332	0	0	1680	105525	337680	444885	1169217
15	Sanitary Worker	8	2	72864	96000	14400	0	149040	81600	413904	0	0	960	60300	192960	254220	668124
16	Suptt.Allowance			0	0	0	0	0	0	0	36000	0	0	0	0	36000	36000
												Holiday Allowance				80000	80000
		54		499164	648000	82800	179434	1431330	554400	3395128	116000	70000	5640	571260	1828032	2670932	6066060
	Total(A to F)	63		587652	756000	86400	246624	1775400	663600	4115676	116000	70000	6360	703208	2250264	3225832	7341508

**Chief Officer
CO Unit Chowk Azam
TMA, Layyah**

Schedule of Establishment for the Year 2012-2013 CO Unit Kot Sultan
Tehsil Municipal Administration Layyah

Sr. No.	Name of Branch	No. of Posts	Pay	Regular Allowances	Other Allowances	Total Allowances	Total (Pay+Allowances)
1	Sanitation Branch	16	1187064	863679	519341	1383020	2570084
	Total	16	1187064	863679	519341	1383020	2570084

FORM BDO-3
SCHEDULE OF ESTABLISHMENT
CO UNIT KOT SULTAN TMA LAYYAH (FY 2012-13)

Sanitation Branch

Sr. No.	Post/Designation	No. of Post	BPS	Pay 01-07-12 Current Year 2012-13	Amount for sixmonth 01/07/12 to31/12/12 (6xco1.7)	Increment due in December in next Financial Year 2012-13				
						A Increment Amount 1/12/2012	B 7+A Pay on 1-1-13	C Amount for last six months (6xcol8.9)	D 8+C	
1	Electrician(SNE)	1	6	5890	35340	290	6180	37080	72420	
2	Helper Electrician(SNE)	1	1	4950	29700	150	5100	30600	60300	
3	Disposal Operator(SNE)	2	3	10140	60840	340	10480	62880	123720	
4	Sanitary Supervisor(SNE)	1	5	5660	33960	260	5920	35520	69480	
5	Sanitary Petrol(SNE)	1	1	4950	29700	150	5100	30600	60300	
6	Sanitary Worker(SNE)	10	1	49500	297000	1500	51000	306000	603000	
Total		16						Total	989220	
									20% Increase	197844
									G.Toal	1187064

Chief Officer
CO Unit Kot Sultan
TMA Layyah

FORM BDO-4
CALCULATION OF ALLOWANCES (FY 2012-13)

Staff CO Unit Kot Sultan

Sr. No.	Designation	No. Of Post	B.P. S	Regular Allowance							Total				Total 12+18
				H.R	M.A	W.A	D/A	E/A	50%	C/A		L. Salary	P.F	Total	
1	Electrician(SNE)	1	6	12348	12000	0	0	0	21105	13800	59253	9053	28968	38021	97274
2	Helper Electrician(SNE)	1	1	10692	12000	0	0	0	18090	10200	50982	7538	24120	31658	82640
3	Disposal Works Operator (SNE)	2	3	23328	24000	0	0	0	38400	20400	106128	15465	49488	64953	171081
4	Sanitary Supervisor(SNE)	1	5	12024	12000	0	0	0	20520	13800	58344	8685	27792	36477	94821
6	Sanitary Petrol(SNE)	1	1	10932	12000	0	0	0	28020	10200	61152	7538	24120	31658	92810
7	Sanitary Worker(SNE)	10	1	106920	120000	18000	0	0	180900	102000	527820	75375	241200	316575	844395
	Total	16		176244	192000	18000	0	0	307035	170400	863679	123653	395688	519341	1383020

Chief Officer
CO Unit Kot Sultan